

## ACE BOARD MEETING MINUTES

March 24, 2010

3:00 p.m. – 4:30 p.m.

ISC Conference Room, Foothill College



### CALL TO ORDER AND ROLL CALL

President Blanche Monary declared a quorum was present and called the meeting to order at 3:00 p.m. in the ISC Conference Room at Foothill College.

#### Board Members Present

Blanche Monary, Maureen Chenoweth, Bradley Creamer, John Bartch, Renato Tuazon, Bill Baldwin, Patience McHenry, Al Guevara, Olivia Patlan

#### Regrets

Wendy Bilanski, Ray Sarria, Al Guzman, Art Hand, Shelley Schreiber, Annette Perez

#### Guest(s) Present

Bradley Booth, Dave Garrido

### CLOSED SESSION

President Monary convened the Closed Session of the meeting at 3:00 p.m. for the Board to discuss updates on the Layoff Notifications and the reporting of membership grievances to the Board.

### PUBLIC SESSIONS

President Monary convened the Public Session at 3:30 p.m.

### REPORTING OUT FROM CLOSED SESSION

President Monary informed those present that there was nothing to report out from the Closed Session.

### APPROVAL OF MINUTES

Approval of minutes for March 10, 2010 was unanimous.

M/S/C: John Bartch / Bill Baldwin

Board Vote: Unanimous

Action(s): Board Minutes for March 10, 2010 are approved by the Board.

### TREASURER'S REPORT AND APPROVAL OF EXPENDITURES

#### Financial Reports

President Monary discussed financial documents. ACE currently has approximately \$39,671.00 in the checking account and approximately \$112, 248.00 in the savings account.

#### Expenditures

Status on T-Shirt Purchase requested. Topic tabled for next Board Meeting when Recorder is present.

### PUBLIC COMMENT

There were no comments.

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### COMMITTEE REPORTS

No committee reports were discussed.

### OLD BUSINESS

#### Representation Letter

Bradley Booth handed out the Union Representation letter. A discussion ensued whereby it was agreed that both the Union and the Senate should both have voting rights. A list of Committees is to be given to President Monary and Bradley Booth.

PARC will not be allowed to get matter resolved until the voting issue is resolved. They must cease and desist.

Dave Garrido informed the Board that the Governance Handbook was set to be approved by PARC at the next PARC meeting. The Governance Handbook did not include membership / voting rights by the Classified representatives. Dave suggested that we get other unions to vote no on the handbook until PARC gets ACE membership on the committee with voting rights.

#### Appointment of ACE Board Member

Olivia Patlan will replace Dennis Shannakian on the Board.

M/S/C: Renato Tuazon / Bill Baldwin

Approved: Unanimous

Action(s): Olivia Patlan is now a permanent member of the ACE Board.

#### Distribution of Release Time

A conversation was held with Kim Chief Elk on release time. Blanche will send Kim Chief Elk the assigned release time and Ms. Chief Elk will notify Managers.

#### Recorder Schedule

President Monary suggested a temporary increase in hours for the next three months. Financially this will mean a cost of \$704/week (\$2800/month or \$5600.00 for 3 months). It was agreed to grant the ACE Recorder 40 hours per week for one month. The Board deemed this enough time for the Recorder to catch up with outstanding tasks (see Priorities below) and build the administrative infrastructure required for the ACE Office to run smoothly.

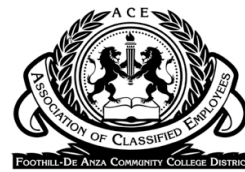
Priorities to be given to the Recorder by President Monary were the creation of a new *ACE Web Site*; *ACE T-shirt* purchases; and eliminate backlog of CD requests for ACE Agreement by members requesting them.

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Recorder has changed the ACE Office hours to allow for a better synchronization between ACE's day-to-day workings and the ACE Office Administration:

***Monday – Friday from 1 PM to 5 PM***

- M/S/C: Renato Tuazon / Bill Baldwin
- Approved: Unanimous
- Action(s): Recorder granted 40-hour weeks for a period of one month.

Representation Policy

On the representation policy, Bradley Booth wanted to make sure he had 30 minutes of a future board meeting to present the documents and information surrounding them.

**NEW BUSINESS**

ACE Web Site: Folder Review

Due to lack of time, this topic was tabled until next Board Meeting.

Updated ACE Organization Charts

John Bartch offered corrections by email to the Recorder.

Schedule for Newsletter

It was decided that *The ACE Report* would be published periodically throughout academic year.

**ADJOURNMENT**

There being no further business to come before the meeting, the meeting adjourned at 4:30 p.m.

**NEXT MEETING**

The next ACE Board Meeting will take place on Wednesday, April 14, 2010 at 3:00 PM in the SCS Conference Room at De Anza College.

\_\_\_\_\_ Date: \_\_\_\_\_  
 Wendy Bilanski,  
 Lead Recorder, ACE Board

\_\_\_\_\_ Date: \_\_\_\_\_  
 Blanche Monary, ACE President  
 Chair, ACE Board